

Guatemala, August 5, 2024

Dear AASCA Schools,

Village School is excited to be hosting the 2024 - 2025 AASCA Middle and High School Leadership conference in Antigua, Guatemala from September 18 - 22. The conference's title will be "AI-Powered Service: Leading with Innovation and Integrity". We would like to thank all the schools who have pre-confirmed their participation; it has helped us make the necessary arrangements to offer the best experience possible. As a follow up to the Invitation Letter sent in June, we are sharing more details about the conference and the next steps you need to take to ensure your school's participation.

Teams and Participants

We ask each participating school to bring one Middle School and one High School team, each made up of eight students (plus one advisor/chaperone per team, please). These groups should be composed of diverse students, following the AASCA guidelines in regard to the leaders attending: including but not limited to NHS, NJHS, Student Council, GIN, sports, arts, and academic teams captains, etc.

Registration and Participation Fee

The registration fee will be US\$500.00 per team (not per school) so registering for both High School and Middle School would require payment for two teams (US\$1,000). This payment should be done via Wire Transfer using the following information:



\$ MONEDA
USDS (DOLAR AMERICANO)

Banco Intermediario: CITIBANK, N.A., (New York, USA)
ABA: 021000089
SWIFT: CITIUS33XXX

Banco Beneficiario: BANCO G&T CONTINENTAL, S.A. (Guatemala)
SWIFT: GTCOGTGC

DATOS DEL BENEFICIARIO FINAL

Cuenta del Beneficiario Final: GT32GTCC002010000009158013782
Nombre del Beneficiario Final: COLEGIO VILLAGE

AASCA LEADERSHIP
VILLAGE SCHOOL 2024
AI-Powered Service: Leading with Innovation and Integrity

Once the payment has been done, please send the proof of payment to: cobros@village.edu.gt

We also ask you to complete these [Google Form](#) to enroll your teams and confirm participation. **Both the payment to Village School and the Google Form must be completed no later than August 19, 2024, please.**

Hotel and Meals Package and Payment

We will be holding this event at Hotel Soleil Antigua with an all-inclusive package of US\$395.00 per participant, with lodging in a triple or quadruple room. (1 bed per student). We kindly request your support in grouping your students as suggested to ensure we have enough rooms for all participants. The package will include the following:

- Thursday, Sept 19: Breakfast, morning and afternoon coffee break, lunch, and dinner.
- Friday, Sept 20: Breakfast, morning and afternoon coffee break, and lunch
- Saturday, Sept 21: Breakfast, morning and afternoon coffee break, and lunch.

*Village School will provide dinner on Wednesday, September 18 and Saturday, September 21.

Reservations and payments must be done directly to Hotel Soleil no later than on August 16, 2024. To do so, you must contact one of the following people:

Ivanna Martinelli	eventos2@gruposoleil.com
Gabriela Medina	cotizacionesventas@gruposoleil.com
Cindy Sánchez	asistenteventas@soleilantigua.com

You may also contact Ms. Marinelli directly to her WhatsApp: +(502) 58250719

Important: Payments to the hotel will be made either by transfer to their bank accounts or by link, when you do your reservation, they will provide specific information.

Transportation

Participating AASCA schools will need to fly in and out of La Aurora International Airport (GUA) in Guatemala City. When booking your flights, please take into consideration that there is a 1-hour to 2-hour drive to Antigua depending on traffic. So please plan accordingly as the conference begins Wednesday, September 18, at 5:00 p.m., and all activities will officially end Saturday night. Departure is scheduled to be Sunday, September 22.

Each school is responsible to book their transportation from the airport to the hotel and back. We recommend you use the Marcan Viajes travel agency to arrange your transportation from the airport to the hotel. Our contact there is Jose Peñate, whom you can reach by phone at (502) 5987-1869 or by email: jpenate@marcanviajes.com. The cost of transportation will range between \$ 40.00 to \$ 45.00 per person both ways.

Transportation within Antigua will be provided by Village School with shuttles that will be circulating from the hotel to Central Park and back every 15 - 20 mins on Thursday and Friday.

Devices

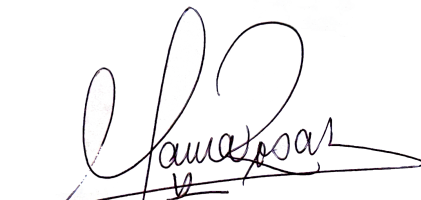
To make sure that all participants have the best experience possible and to make the most of this conference, we ask that each participant brings their own laptop.

Event Website

Please visit the [Event Website](#) where you will find all the information stated above and more! We will be adding more information as we approach the big day and during the event.

Contact information:

We ask that all advisors and administrators attending the conference join this [WhatsApp Link](#) for easier and faster communication. However, if you have additional questions or inquiries please do not hesitate to contact our Event Coordinator: Laura Rosas at laura.rosas@village.edu.gt, she will be happy to assist you.



Laura Rosas
Event Coordinator